

Who's Your Neighbour Assignment

BTA300/BTX4C0

Welcome to BTA300/BTX4C0.... Good course choice by the way... you will actually learn a lot of stuff in this course that you WILL use in your future education and that you WILL use in the “real world”....

In both business and in life, communication skills are one of the top attributes that lead to success. More than ever, employers are looking for people who can communicate effectively. This assignment will be one small step to better those skills. In this “introductory” assignment, you will be given a “partner”. Your job is to create a PowerPoint/Prezi/etc presentation that will be used to help you introduce your partner to the rest of the class. Tell us as much interesting stuff about this person as you can! Please follow the following criteria for your presentation:

Presentation Slides

- 4-5 slides or equivalent.
- Include a picture of the person that you are introducing.
- Discuss topics such as their family, their friends, their hobbies, etc. What makes them tick!
- Keep slides simple and easy to read.
- Use a large, clear font.

As you work on this presentation, I will give you some tips and tricks to consider when developing and giving a presentation.

Presentation

- 2-3 minutes in length.
- Start by introducing yourself (full name).
- Introduce your partner by his/her full name.
- Have some pictures on your slides.
- Have a logical sequence to your presentation – opening, body, closing.
- Don't read your entire presentation. Practice enough so that you only have to refer to your notes or to the slides.

Wanna Good Mark?

- Take the time to conduct some detailed research of your partner.
- Introduce your partner with respect – the way that you would want to be introduced.
- Keep your slides simple. They should NOT contain your speech... just the HIGHLIGHTS.
- Have a logical sequence to your presentation – opening, body, closing.
- Practice your presentation... not once, not twice, but several times.

Evaluation:

Software Content	/5 Marks
Software Design/Style	/5 Marks
Presentation Content	/5 Marks
Presentation Delivery	/5 Marks
Total	/20 Marks

Who's Your Neighbour Assignment

Name: _____

You Introduced: _____

Evaluation:

Software Content	/5 Marks
Software Design/Style	/5 Marks
Presentation Content	/5 Marks
Presentation Delivery	/5 Marks
Total	/20 Marks

Comments:

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